Vermont Department of Labor <u>www.labor.vermont.gov</u> "Businesses" and "Online Services"

IMPORTANT Upcoming changes in the Unemployment Insurance Program

Requests for Separation information – In an effort to improve the timeliness of REQUIRED return of separation information, effective January 1st, 2007 we will begin imposing a \$35.00 penalty for all required responses received after the "due date". This means a penalty will be imposed if you fail to respond to a B-10S or B-8F notice by the "due date" in situations where the claimant was fired, quit, left for medical reasons, and/or received disqualifying remuneration. Upon receipt, please refer to the instructions on the B-10S or B-8F forms for further details on **required** responses. Timely responses greatly reduce inappropriate UI payments and helps keep the program costs down.

Catamount Health Care Premiums - Effective with the filing of the Employer's Quarterly Wage and Contribution Report (C-101) for the quarter ending June 30, 2007, employers will be REQUIRED to calculate and pay a healthcare premium on their "uncovered" workers. The rules for administration of this premium have been forwarded to LCAR for approval. Once the rules have been approved, we will finalize our process and distribute further information and instructions to you. In the interim, information about this **NEW** reporting requirement can be obtained on our website's home page under "**NEWS**" or by calling 802-828-4344 or 802-828-4333.

Instructions for the Employer's Quarterly Wage and Contribution Report (C-101) – With the onset of Catamount Health Care Premium reporting, instructions for completing quarterly reports are currently being revised. Watch for a special mailing of **NEW** instructions mid to late January of 2007. You MUST retain the NEW instructions for filing future paper quarterly reports beginning with the quarter ending June 30, 2007. If subsequent changes occur in reporting requirements, you will be notified. An additional copy of filing instructions can always be obtained on our website under "Forms and Publications" or by calling Employer Services at 802-828-4344.

Vermont Internet Tax and Wage System – VITWS will be available for your use starting with the quarter ending March 31, 2007. This system will allow employers to file their Employer Quarterly Wage and Contribution Report online. We are VERY excited about the new, fast, easy, and automated system and hope you will be as well. Keep your eye on our website and future mailings for more information on registering for this application.

Electronic methods of reporting - All employers are strongly encouraged to use our electronic methods of reporting. In addition to VITWS, employers can file Reports of New Hire on line. Reports of New Hire and Wage Record reporting can also be submitted on magnetic media. Instructions for magnetic media reporting can always be obtained on our website under "Forms and Publications" or by calling Employer Services at 802-828-4344.

Refunds or credits — We will no longer be automatically refunding employer credits resulting from overpaid or miscalculated quarterly reports. Employers must apply credit amounts towards their future unemployment returns. All credits are reflected on the Employer's Quarterly Wage and Contribution Report whether you receive your report in the mail or complete it on the internet, in addition to automated billing notices, statements, and/or on rate tapes.